

**NAME**

**ADDRESS**

---

**EMAIL**

**PHONE**

### **Professional Summary**

Management professional with over many years of experience in various management positions. Background and qualifications in the management of safety programs, quality assessment and improvement programs, all aspects of human resources, facilities maintenance management, operations administration, warehousing, shipping and receiving, and production planning. Strong initiative and work ethic, excellent communication and leadership skills, detail oriented, superior problem solving skills.

### **Experience**

**Company, City, State**

**10/2005 - Present**

***Job Title***

Manager with 12 direct report staff members and 100 employees.

Responsible for all functional aspects of the facility to include development, execution and control of capital and operating budgets, safety, quality, HR, maintenance, plant engineering, product development, production planning, logistics, warehousing, shipping and receiving.

**Company, City, State**

**5/2003-10/2005**

***Job Title***

Project manager charged with closing the Any Town, USA facility, relocation of all equipment and production, and startup of production in the new facility. Including controlled reduction in personnel and production in the old facility while ramping up operations in the new facility without any disruption to work flow.

Successfully reached startup objectives and operating parameters within 2 years and turned over to local management.

**Company, City, State**

**5/1996-5/2003**

***Job Title***

Manager of a manufacturing facility with 10 direct reports and 120 indirect employees on 5 teams. Highly productive plant providing products to domestic and international markets. Repeatedly delivered excellent operational numbers in all measured areas of operation. Plant leader in safety, quality, productivity and lowest unit costs.

Responsible for development and execution of capital and operating budgets, safety, quality, HR, maintenance, production planning, logistics, warehousing, shipping and receiving.

## **Skills**

- Proficient in all Microsoft applications to include project management.
- Supply chain and logistics management – Domestic & International.
- Production planning.
- Continuous improvement programs.
- Lean manufacturing introduction.
- ISO 9000-2000 internal auditor certification.
- Food safety and HACCP programs
- FDA, EPA, DEHEC ,HAZMAT, spill containment, and associated regulatory compliance.
- Excellent communication and leadership skills.
- Training, course development, staff development, and team building skills.
- Problem solving and conflict resolution skills.

## **Education**

<u>College, State</u> <i>M.B.A.</i>	00/00/00
<u>College, State</u> <i>M.A. Human resources Development</i>	00/00/00
<u>College, State</u> <i>B.A. International Studies</i>	00/00/00